**Sample Student Organization Constitution**

**(Fillable Template)**

**Academic Year:** 20\_\_ – 20\_\_

**Article I: Name**

The name of this organization is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Article II: Purpose**

The purpose of this organization is to bring together students interested in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
We aim to provide opportunities to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, promote \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and create a community where members can share ideas, plan events, and support each other.

**Article III: Membership**

1. Membership is open to all students of McLennan Community College.
2. No person may be denied membership based on race, sex, religion, ethnicity, national origin, color, age, disability, or veteran status.

**Article IV: Officers**

1. Officers include:

* **President** – Leads meetings, organizes activities, and oversees the organization.
* **Vice President** – Assists the President and steps in if the President is unavailable.
* **Secretary** – Keeps records, takes attendance, writes meeting minutes, and manages communication.
* **Treasurer** – Manages finances and fundraising.

2. Officers serve a one-year term from \_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_.
3. Officers are elected by members and can only serve one term in that position.

4. Officers may be removed with a two-thirds vote of the present members.
5. Committees (subgroups) for special club projects may be formed as needed.

**Article V: Elections**

1. Elections are held once a year during the \_\_\_\_\_\_\_\_\_\_ semester.
2. Any member may nominate themselves or another member.
3. Voting is by secret ballot; a simple majority is required.
4. Vacancies are filled by special election at the next meeting.

**Article VI: Advisor**

The organization will have one or more faculty/staff advisors, chosen by the members and serving as long as both the advisor and organization agree.

**Article VII: Meetings**

1. The organization will meet at least \_\_\_\_\_\_\_\_ times per semester.
2. The President (or two officers) may call additional meetings.
3. The Secretary will record attendance and minutes.

**Article VIII: Affiliation**

This organization will operate independently but may collaborate with other campus or community groups as approved by members and the Student Life office.

**Article IX: Amendments**

1. Proposed amendments must be submitted in writing to the President.
2. Amendments require a two-thirds majority vote to pass.

**Article X: Active Status**

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (student org name) agrees to follow all rules and policies of McLennan Community College and remain in good standing to maintain active status.